Department of Children's Services

Direct Contact Staff Roster

Attachment III-C

Vendors must supply a staff roster of all persons (including all employees, interns, volunteers, and any subcontractors) who will have DIRECT CONTACT with children and families for all services referred by DCS. The staff roster must include:

Employee Name	**Job Title**	**Licensure and/or Certification**	**Job Function** *(Brief Description as it applies to service being provided.)*	**Location** *(If multiple offices)*