Department of Children's Services

Direct Contact Staff Roster

Attachment III-C

Vendors must supply a staff roster of all persons (including all employees, interns, volunteers, and any subcontractors) who will have DIRECT CONTACT with children and families for all services referred by DCS. **Indicate if any employees are currently or previously employed by the State of Tennessee (within the past 6 months)**. The staff roster must include:

Employee Name	**Job Title**	**Licensure and/or Certification**	**Job Function** *(Brief Description as it applies to service being provided.)*	**Location** *(If multiple offices)*