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|  | **Tennessee Department of Children’s Services**  **Foster Family Reference Letter and Questionnaire** |

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| Date: |
| Name: |
| Address: |
| City, State Zip Code |
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| Dear:      : |
| Your name has been submitted to our agency as a reference for, **(Type Name)**, who are foster/adoptive parent applicants for the Department of Children’s Services/Provider Agency. The information you provide will assist us in making a decision about **(Type Name)’s** ability to care for a child in foster care or to provide an adoptive home for a child. A non-identifying summary of all reference information will be included in the home study document. A copy of this form will be maintained in the foster home case file and will remain confidential. We appreciate your completion of this questionnaire as soon as possible.  Please complete the information below and return questionnaire to:  **(Type DCS or Agency's Name)**  **(Type Street Address)**  **(Type Street Address)**  **City, State Zip Code**  If there are any questions, please call me at **(000) 000-0000**. Your assistance is appreciated. |

**Please Print**. **Answer each question as completely as possible**. **Attach additional pages if necessary**.

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|  | | How long have you known the applicant? | | | | | | | |
|  | | Less than 6 months | 6 mos-1 year | | 1-5 years | | 5-10 years | 10 years or more | |
|  | | What is your relationship to the applicant? | | | | | | | |
|  | |  | | | | | | | |
|  | | How often do you interact with the applicant? | | | | | | | |
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|  | | If this is a two-parent home, please describe your observation of the current relationship between the parents. | | | | | | | |
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|  | | If there are children in the family, please describe your observation of the parenting techniques. | | | | | | | |
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|  | | If there are children in the family, please describe your observation of discipline techniques. | | | | | | | |
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|  | | Based on your observation of the family, is there a type of child they should not parent? (*i.e*., Anger issues, sexually promiscuous, drug user, physically abused, sexually abused, learning difficulties, mental health issues, *etc*.)  YES  NO | | | | | | | |
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|  | | In what area would this family need assistance if caring for more children? | | | | | | | |
|  | |  | | | | | | | |
|  | | Would you feel comfortable allowing the applicant/s to care for your child/children permanently if you were unable to do so?  YES  NO | | | | | | | |
|  | |  | | | | | | | |
|  | | Do you recommend this family as Foster Parents for Tennessee?  YES  NO | | | | | | | |
| **Please write additional comments here** **(attach additional sheets if necessary)**. | | | | | | | | | |
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|  |  | | |  | |  | | |  |
|  | *Print Name* | | |  | | *Signature* | | |  |

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| We thank you for your valuable assistance. This information will help us determine whether or not this family qualifies to be Foster Parent(s) and, if they quality, what type of child they can best parent. If you have any questions or comments, please contact me at the phone number above. |

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| *Signature Foster Home Study Writer/Agency Staff* |
|  |
| *Title* |