



CFTM Types and Definitions Guide

An asterisk* after the CFTM Type name in TFACTS indicates that the CFTM Type will generate a Permanency Plan once CFTM is in approved Status. CFTM Types without an asterisk after the CFTM name indicates that the CFTM Type will NOT generate a Permanency Plan once in approved status.

Multiple CFTM Types can be selected within one CFTM, if needed. A Permanency Plan will generate if at least one of the CFTM Types selected generates a Permanency Plan.

To print an approved Permanency Plan, go to the Electronic Case File and select Permanency Plan in the Event Type drop-down. If the CFTM is in pending approval status a 'Draft' watermark will appear on the plan until the CFTM is approved.

If the CFTM choice is highlighted below, this indicates that Q RTP question will display to answer for the child.

CFTM Types	
Types that Generate a Perm Plan	Types that do not Generate a Perm Plan
CPS – Initial Non-Custody*	CPS-Precustodial
CPS – Revision of Family Permanency Plan*	CPS – Progress Review of Family Permanency Plan
CPS – Transition Non-Custody*	Discharge/Exit Custody
EFCS- Initial Extension of Foster Care*	Discharge/Exit Extension of Foster Care
EFCS – Permanency Plan Revision*	EFCS – Progress Review
FSS/FCIP – Initial Family Permanency Plan*	FSS/FCIP – Pre-Custodial
FSS/FCIP – Revision of Family Permanency Plan*	FSS/FCIP – Progress Review of Family Permanency Plan
JJ – Initial Family Permanency Plan (Non-Custody)*	Initial Custody
JJ – Initial Permanency Plan (Custody)*	JJ – Discharge from Probation/Aftercare
JJ – Non-Custody Perm Plan Revision*	JJ – Progress Review of Non-Custody/Quarterly Review
JJ – Permanency Plan Revision (Custody)*	JJ - Reclassification
JJ – Release to Aftercare*	JJ/SS Planned Placement Stability
SS – Initial Permanency Plan (Custody)*	JJ/SS Unplanned Placement Stability
SS – Permanency Plan Revision (Custody)*	Permanency (Adoption Only)
YDC – IPP/PP – (Custody)*	Progress Review Custody
YDC – Plan Revision (IPP)*	Special Called
	Transition to Adulthood
	YDC – Program Transfer
	YDC-Quarterly IPP Review

CFTM Definitions

NOTE: An asterisk following the CFTM Type denotes a CFTM Type that will create a Permanency Plan.

- **CPS – Initial Non-Custody*:** Develops a CPS Non-Custodial Permanency Plan, where the plan is to have the child remain in the home.
- **CPS - Precustodial:** CFTM held to discuss options prior to child(ren) entering custody. Also, will produce the QRTP question for the child(ren).
- **CPS - Progress Review of Family Permanency Plan:** Reviews progress on the Non-Custodial Permanency Plan; revisions, updates, or additions are made to document progress or lack thereof on the Strengths/Needs/Action Steps.
- **CPS – Revision of Family Permanency Plan *:** Changes or updates the CPS Permanency Plan.
- **CPS – Transition Non-Custody*:** Transition of CPS services to FSS for ongoing Non-Custodial services (FSS).
- **Discharge/Exit Custody:** CFTM held prior to D/N and Unruly child(ren) exiting custody.
- **Discharge/Exit Extension of Foster Care:** CFTM held prior to youth exiting EFC either by aging out or by choice.
- **EFC – Initial Extension of Foster Care*:** Initial CFTM upon youth choosing to receive EFC services.
- **EFC – Permanency Plan Revision*:** Revises/updates the current EFC Permanency Plan.
- **EFC – Progress Review:** Discusses/reviews progress on the EFC Permanency Plan; revisions, updates, or additions are made to document progress or lack thereof on the Strengths/Needs/Action Steps.
- **FSS/FCIP Initial Family Permanency Plan*:** Develops the initial FSS/FCIP Permanency Plan.
- **FSS/FCIP Pre-custodial:** CFTM to determine if removal is necessary or can be avoided through services. Also, will produce the QRTP question for the child(ren).
- **FSS/FCIP Progress Review of Family Permanency Plan:** Discusses progress on the FSS/FCIP Permanency Plan; revisions, updates, or additions are made to document progress or lack thereof on the Strengths/Needs/Action Steps.
- **FSS/FCIP Revision of Family Permanency Plan*:** Changes or updates the FSS/FCIP Permanency Plan.
- **Initial Custody:** Initial CFTM upon child/youth entry into SS or JJ custody. If a pre-custodial CFTM occurred within 7 days prior to custody, that meeting will suffice for the Initial Custody CFTM. If no pre-custodial CFTM was held, the Initial CFTM must be held within 7 days of child/youth entering DCS custody. Also, will produce the QRTP question for the child(ren).
- **JJ – Discharge from Probation/Aftercare:** Discusses the ability to safely end DCS involvement with the family.

TFACTS CFTM Types and Definitions Guide

- **JJ Initial Family Permanency Plan (Non-custody)*:** Initial CFTM to develop the Plan for the youth to receive services while remaining in the home.
- **JJ - Initial Permanency Plan (Custody)*:** Initial CFTM following custody to develop Permanency Plan. Also, will produce the QRTP question for the child(ren).
- **JJ - Non-Custody Perm Plan Revision*:** Revises or updates the current JJ Non-Custodial Permanency Plan.
- **JJ - Permanency Plan Revision (Custody)*:** Revises or updates the current JJ Custody Permanency Plan.
- **JJ - Progress Review of Non-Custody/Quarterly Review:** Discusses progress on the JJ NC Permanency Plan; revisions, updates, or additions are made to the Strength/Needs/Action Steps –and are held every three months.
- **JJ - Reclassification:** JJ youth being transferred to a YDC, reclassification is held within 7 days to determine new program placement. Only used for YDC youth by JJ staff.
- **JJ - Release to Aftercare*:** JJ youth being released from DCS Custody to JJ Aftercare; held within 24 hours of trial home visit ending.
- **JJ/SS Planned Placement Stability:** Planned meeting to stabilize current placement which may include additional services and supports or if current placement is not appropriate and cannot be maintained, to transition to an alternative placement. Also, will produce the QRTP question for the child(ren).
- **JJ/SS Unplanned Placement Stability:** Unplanned meeting to stabilize current placement which may include additional services and supports or if current placement is not appropriate and cannot be maintained, to transition to an alternative placement. Also, will produce the QRTP question for the child(ren).
- **Permanency (Adoption Only):** Used only by Adoption unit to review adoption goal selection.
- **Progress Review Custody:** Reviews the SS and JJ custodial child(ren) and family's progress towards permanency: develop plans to remove any barriers to achieve permanency more quickly.
- **Special Called:** Used by all program areas to address a specific concern raised by any member of the child and family team or when needing to pull the team together to address any urgent needs or emergency situations.
- **SS - Initial Permanency Plan (Custody)*:** Develops the first Permanency Plan for the SS custodial episode. Also, will produce the QRTP question for the child(ren).
- **SS - Permanency Plan Revision (Custody)*:** Revises the Permanency Plan – this may include goal changes, updating goal target dates, adding, or updating, Needs or Action Steps, and revising time frames
- **Transition to Adulthood:** Develops a Transition strategy for SS and JJ custodial youth 17 years of age or older.

TFACTS CFTM Types and Definitions Guide

- **YDC – IPP/PP (Custody)***: Initial Individual Program Plan and Permanency Plan; may include goal changes, adding, or updating Needs or Action Steps, and revising time frames. Only used for YDC youth by JJ staff.
- **YDC – Plan Revision (IPP)***: Revises the Individual Program Plan and Permanency Plan; may include goal changes, adding, or updating Needs or Action Steps, and revising time frames. Only used for YDC youth by JJ staff.
- **YDC – Program Transfer**: Determines if transfer to a YDC or facility is in the youth's best interest – Only used for YDC youth by JJ staff.
- **YDC – Quarterly IPP Review**: Review's child and family's progress towards permanency, identifying the remaining barriers to permanency and develop plans to remove those barriers. Only used for YDC youth by JJ staff.